

**Declaration for Existing Businesses**  
**Annual Return to Charlestown, R.I. Tax Assessor**  
**4540 South County Trail, Charlestown, RI 02813**

**The Law is Mandatory – A Return Must Be Filed**  
**(RI Law Section 44-5-15, as amended)**

Statement of Valuation as of 12/31/2022

← This Name and Mailing Address  
Will Be Used For Your Tax Bill.  
Please Change if Incorrect

*State Business Code*

For Your Convenience, we have supplied you with this form for the declaration of taxable property located in Rhode Island. According to The General Laws of Rhode Island, Taxable property must be declared to the Assessor between December 31, 2022 and January 31, 2023. If a taxpayer is unable to make such declaration within the prescribed time, the taxpayer may submit written notice by certified mail, prior to January 31, of intention to submit declaration by March 15. Failure to file a true and full account, within the prescribed time, eliminates the right to appeal. No amended returns will be accepted after March 15, 2023.

\_\_\_\_\_  
\_\_\_\_\_  
Name and Title responsible for  
the information contained within this form

My Residence Address is: \_\_\_\_\_  
\_\_\_\_\_  
Home Phone: \_\_\_\_\_

Business Name/DBA \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Owners' Names: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

**BUSINESS TANGIBLE PROPERTY EXEMPTION**

**Charlestown Ordinance 192 Article X**

A tax assessment exemption of ten thousand dollars (\$10,000) per business account.



**Please place a check mark in this box.** If you would like to apply for this Tangible Business Property Exemption.

**Chapter 192. Taxation Article X. Business Tangible Property Exemption [Adopted 9-12-2016 by Ord. No. 374]**

**§ 192-41. Purpose.**

The purpose of this article shall be to provide a tangible property tax assessment exemption to businesses that have tangible business property within Charlestown, pursuant to R.I.G.L. Title 44, Chapter 3, Sections 3(48), 3.1 and 40.

**§ 192-42. Eligibility.**

Any business applying for this tangible tax exemption shall be deemed eligible upon complying with the following:

- A. Complete and submit the Tangible Tax Declaration Form to the Town Tax Assessor annually. Any business not submitting a Tangible Tax Declaration Form will not be eligible for this exemption.
- B. Declare taxable property to the Assessor between December 31 and January 31. If the taxpayer is unable to make such a declaration within the prescribed time, they may submit written notice, prior to January 31, of intention to submit declaration by March 15. Failure to file a true and full account within the prescribed time eliminates the right to appeal and eliminates the eligibility for this exemption

**§ 192-43. Exemptions.**

A tax assessment exemption of ten thousand dollars (\$10,000) per business account.

**GENERAL BUSINESS INFORMATION:**

If this is a new business or a re-opened business in Charlestown within the past year, please skip this section and continue with the sections on the back of this form.

- ☐ If you have not added to your business equipment and /or inventory then check off the #1 box below, sign this document and return by January 31, 2023

**#1** \_\_\_\_\_ Business equipment and/or inventory same as last year.

- ☐ If you have added to your business equipment and /or inventory then please check the #2 box below and edit the enclosed data sheet and return it with this document signed by January 31, 2023

**#2** \_\_\_\_\_ Business equipment and/or Inventory has changed. (Please edit data sheet)

**TANGIBLE PERSONAL PROPERTY**

List by year all acquisition cost for all furniture, fixtures, equipment, and unregistered vehicles owned by you that are used in conducting the operations of any retail, wholesale, service, contracting, professional or other type of business. Manufacturers report all furniture, fixtures and equipment owned by you not used directly in the actual manufacturing process. Be sure to list all computer equipment in the appropriate section.

| Year Purchased | Acquired New/Used | Original Manufacture Date | Acquisition Cost | Description | Value |
|----------------|-------------------|---------------------------|------------------|-------------|-------|
| 2022           |                   |                           |                  |             |       |
| 2021           |                   |                           |                  |             |       |
| 2020           |                   |                           |                  |             |       |
| 2019           |                   |                           |                  |             |       |
| 2018           |                   |                           |                  |             |       |
| 2017           |                   |                           |                  |             |       |
| 2016           |                   |                           |                  |             |       |
| 2015           |                   |                           |                  |             |       |
| 2014 - prior   |                   |                           |                  |             |       |

**COMPUTER EQUIPMENT**

Please list computer equipment separately in this section by year, make, model with description of each piece owned. Manufacturers include all computer equipment not used directly in the actual manufacturing process. Attach a separate sheet if necessary.

| Year Purchased | Acquired New/Used | Original Manufacture Date | Acquisition Cost | Description | Value |
|----------------|-------------------|---------------------------|------------------|-------------|-------|
| 2022           |                   |                           |                  |             |       |
| 2021           |                   |                           |                  |             |       |
| 2020           |                   |                           |                  |             |       |
| 2019           |                   |                           |                  |             |       |
| 2018           |                   |                           |                  |             |       |
| 2017 - prior   |                   |                           |                  |             |       |

**LEASED/RENTED/CONSIGNEE TANGIBLE PERSONAL PROPERTY**

This section is to be used by all Businesses INCLUDING MANUFACTURERS

| Owner/Address | Item Description | Cost New | Lease Term | Monthly Rent |
|---------------|------------------|----------|------------|--------------|
|               |                  |          |            |              |
|               |                  |          |            |              |
|               |                  |          |            |              |
|               |                  |          |            |              |

**SIGN YOUR RETURN**

I do hereby certify and declare that, to the best of my knowledge and belief, the foregoing is a true and complete list of all real estate and personal property owned by said Corporation, Co-Partnership or Individual in or ratable in said Town of Charlestown on the said thirty-first day of December at 12 o'clock midnight, Eastern Standard Time; that the value placed against each item thereof is the full and fair-cash value thereof at said time.

**SIGN BELOW**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.



Signature



Date